

SITE MAP



Hallowtree
Activity Centre

Visitor Information

Emergency Details

Office: 01473 714440
 Address: Hallowtree Activity Centre,
 Alnesbourne Priory, Nacton,
 Ipswich, Suffolk, **IP10 0JP**
 Grid: TM 1937 4087 (car park)



Scouts
Orwell District
Wolsey District

Site Rules and Information

To ensure you enjoy your stay at Hallowtree, please make your group aware of the information in this booklet. Whilst we don't want to have too many rules, some are necessary so that we can continue providing a safe and enjoyable environment for all site users. Your co-operation is appreciated.

On arrival - Please report to the duty warden before setting up camp. Details for the duty warden can be found on the notice board outside the bungalow at the main car park, or at the warden's hut down the main track. If you have any activities booked during your stay, confirm the start times with the duty warden.



Parking/Unloading - To protect our camping areas, only leader's vehicles and those delivering heavy equipment may drive on the grass. Campers and visitors should park in the designated areas as indicated on the site map. If you have visitors arriving after 10:30pm, please ask them to use the main car park only. In adverse weather conditions, the wardens may restrict vehicular access to camping areas in order to protect the grounds.

Toilets - Please ask all your visitors to treat our toilet and shower blocks with respect. If you notice any issues, please speak to a warden who will be happy to help. Chemical toilets can be emptied at 2 points indicated on the map. Please do not use the toilet blocks for washing-up. There is a dedicated washing-up area near the Raven Hut.



Fires - No fires are allowed on the ground except in the designated area on camp site E (The Dip), and the three campfire circles. You are permitted to use altar fires which are available to borrow from the storage compound indicated on the map. Once you're finished with your fire, please empty your ashes onto one of the campfire circles and return the altar fire to the compound. You are welcome to burn anything on the wood pile or dead wood you find on the ground. Please keep fires at least 3 metres away from all buildings, including covered areas. During exceptionally dry weather we may ban all open fires across the site. Advice is taken from the local fire service. In the event of a fire burning out of control, please call the fire brigade on 999 and inform a site warden immediately. Groups are responsible for managing their own fire safety and should have a fire bucket available as a minimum.



Speed limit - Please observe the site speed limit of 5mph (walking pace). This is to ensure everyone's safety and reduce dust in dry conditions.



Waste and Recycling - The main refuse area is adjacent to the main car park. There are bins available for general waste as well as recycling. Please dispose of rubbish in the appropriately marked bins. We encourage all groups to recycle where possible. Before leaving, please complete a litter sweep of your site and the surrounding area.



Souvenir Shop - We operate a souvenir shop from the warden's hut. Please speak to a warden if you would like to make use of the shop during your stay. We have a number of badges and other memorabilia available with all proceeds going towards the upkeep of the site.

Security and Safety - All gates are closed overnight but remain unlocked should you need to come and go. Please leave gates as you find them. In the event that we need to secure the site, group leaders will be provided the access code for the main gate and we may ask all vehicles to move to the main car park. Fire assembly points are shown on the fire action notices displayed in each building. In the event of a site-wide evacuation, we will ask all groups to assemble on the activity field. All groups are responsible for their own first-aid provision. An Automatic External Defibrillator (AED) is available from the cabinet on the warden's hut (marked on map). Additional assistance can be sought from a site warden. All accidents and injuries must be reported to Hallowtree. Please note that the use of chainsaws is not permitted anywhere on site.



Noise - We ask that all visitors on site are quiet after 10:30pm. The use of loudspeakers and PA systems is not permitted without prior arrangement with the site team. Please be respectful to other groups staying on site, and our neighbours.

Before you leave - Please help us keep Hallowtree special for everyone by making sure that your camping area and/or building is clean, free from litter and in good order. We know accidents happen, so please inform a warden if there's any breakages or damage which needs attention. Before you go, make sure you speak to a warden to pay your camp/building/activity fees or collect an invoice.



We hope you enjoy your stay. Thank you for choosing Hallowtree!

Feedback is really important. After your visit, we would be grateful if you could fill in our short feedback survey which can be found at the address below.

www.hallowtree.org.uk/survey